

DRAFT

NPLCC S-TEK Subcommittee Meeting, June 13-14, 2012 Goals and Draft Agenda

Time: 9 am to 5:30 pm June 13, and
8 am to 4 pm June 14

Location: U.S. Fish and Wildlife Service Region 1 Office
911 NE 11th St., Conference Room C
Portland, OR 97232

Goals and desired outcomes of the meeting include:

1. Complete Steps 1 and 2 of the overall process (See figure below)
 - a. Define objectives for the **NPLCC Strategy for Science and Traditional Ecological Knowledge (2013-2017)** (Hereafter referred to as the “S-TEK Strategy”) and identify alternative ways to meet those objectives
 - b. Identify potential information needs (if not completed during workshop, agree on a schedule and process to complete the identification prior to the July 10th S-TEK call)
2. Develop and test an approach for Step 3: Evaluate the identified information gaps to identify “critical” uncertainties.
 - a. Develop a schedule for completing the evaluation of potential information needs prior to the August 8th S-TEK call, including any additional needs identified between now and July 10th.
3. (time permitting) Illustrate Step 4: Developing and evaluating alternatives for the S-TEK Strategy
4. Discuss what needs to be articulated for Steps 5 and 6
 - a. An implementation strategy / annual planning process
 - b. Process for revising the S-TEK Strategy
5. Define what the S-TEK Strategy document will contain and how it will be completed
 - a. Outline, schedule, and writing assignments

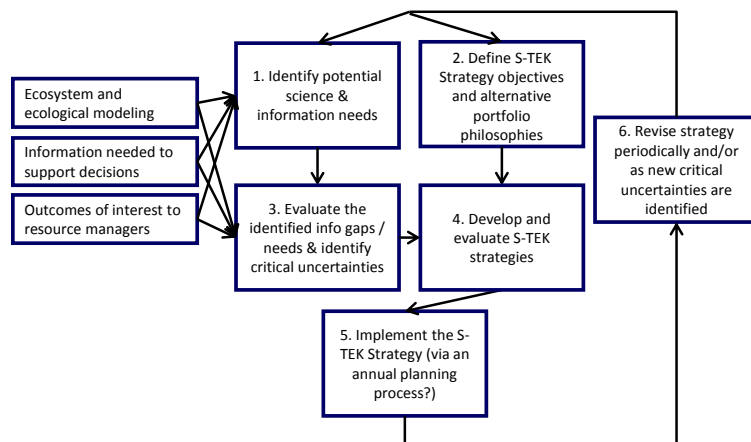


Figure: Process and steps for developing the
NPLCC Strategy for Science and TEK Priorities (2013-2017)

Wednesday, June 13

Time	Topic	Discussion lead
9:00 – 9:45 am	Welcome, Introductions, and Updates <ul style="list-style-type: none"> • Overall purpose of meeting • Results of TEK RFP process • Review/recap of information sources and work-to-date • Agenda review 	Frank Shipley, Chair
9:45 – 10:30 am	Review and discuss objectives for the S-TEK Strategy (supporting Goal 1a)	Karen Jenni
10:30 – 10:45 am	Break	
10:45 – 11:30 am	S-TEK strategy philosophies: Discuss and develop alternative ways to the S-TEK strategy could be defined / oriented to meet the objectives. (supporting Goal 1a) <ul style="list-style-type: none"> • E.g. Philosophy 1 might focus more on providing data and information sharing among partners, perhaps allocating resources principally to additional funding for work already supported to bring the data and information into a common format and platform; Philosophy 2 might focus on science needed to support only near-term decisions, or decisions relevant only at a large-scale, etc. 	Karen Jenni
11:30 am – 12:15 pm	Review of information needs in Marine/Coastal ecosystems identified so far (supporting Goal 1b)	Patricia Tillmann, NWF Karen Jenni
12:15 – 1:00 pm	Lunch	
1:00 – 1:45 pm	Review of information needs in Freshwater ecosystems identified so far (supporting Goal 1b)	Patricia Tillmann, NWF Karen Jenni
1:45 – 2:30 pm	Review of information needs in Terrestrial ecosystems identified so far (supporting Goal 1b)	Patricia Tillmann, NWF Karen Jenni
2:30 – 2:45 pm	Break	
2:45 – 3:30 pm	Review of “decision support” related needs identified so far	Patricia Tillmann, NWF Karen Jenni
3:30 – 4:15	Review/define evaluation criteria and process for comparing the identified information needs (supporting Goal 2)	Karen Jenni
3:45 – 4:00 pm	Short break while convening into subgroups	
4:30 - 5:30	Subgroup for each ecosystem type: <ul style="list-style-type: none"> • Discuss the identified list of potential information needs • Conduct an example evaluation of several of the identified needs • Come prepared to discuss findings on Thursday morning: what criteria are useful, how can we complete the evaluation, etc. (supporting Goal 2)	Subgroups will self-facilitate, with assistance as needed

Thursday, June 14th

Time	Topic	Discussion lead
8:00 – 9:15 am	Report from each subgroup on their discussions: <ul style="list-style-type: none"> • Need to expand the list of potential information needs? • Results of example evaluation of 2 or more needs • Suggestions for the evaluation process 	One person from each group
9:15 – 9:30 am	Break	
9:30 – 10:45 am	Determine whether the list of potential information needs to be considered for this version of the S-TEK strategy is complete; if not develop a plan for completion (Goal 1b) Decide on process and schedule for evaluating information needs, based on the examples developed by the subgroups (Goal 2a)	Karen Jenni
10:45 – 11:00 am	Break	
11:00 – noon	Develop/discuss an outline for the S-TEK Strategy document, including schedule, writing, and review roles (Goal 5)	Frank Shipley
Noon – 1 pm	Lunch	
1:00 – 2:15 pm	Discuss additional elements needed for the S-TEK strategy: <ul style="list-style-type: none"> • an implementation or annual planning process • USGS conceptual modeling efforts (as they relate to implementation and planning) • guidelines for when the strategy should be revisited or revised (Goal 4)	Mary Mahaffy, NPLCC Science Coordinator
2:15 – 2:30 pm	Break	
2:30 – 3:30 pm (optional / time permitting)	Create illustrative strategies based on workshop discussions; Discuss the usefulness of strategy “philosophies” and whether/how to use them in developing the S-TEK strategy (Supporting Goal 3) <i>Note: this topic can be covered on the July call if the schedule does not allow it to be covered here (i.e., if earlier topics run long).</i>	Karen Jenni
3:30 – 4:00 pm	Wrap up: Action items, assignments, closing comments	Frank Shipley, Mary Mahaffy, and Karen Jenni

